

Bitterroot Quilters' Guild
Grant Project Grant Information

Purpose:

The purpose of the grant program is to fund projects that will have a long-term impact on preserving the heritage and furthering the art of quilts and quilt making.

All applications will be carefully reviewed. The grant program will attempt to achieve a balance in awarding funds between history, art projects traditional and contemporary style quilts. However, the quality of the submitted proposals is the prime consideration.

Guidelines:

All grant proposals should result in a specific end product and must include a plan for exhibition or publication of the finished work, if applicable. The Grant Committee may require interim progress reports and/or a contractual agreement regarding completion of the proposed projects. A report detailing how grant monies were actually spend will be required of all grant recipients. Any work resulting from funds awarded by the Bitterroot Quilters' Guild must credit the Guild prominently.

The grant will not be used to reimburse expenses on projects already completed.

If a grant recipient makes money from a commercial product which the grant has in any way underwritten said grant monies must be repaid to the Bitterroot Quilter's Guild Grant Project Fund. In such case, an agreement would be reached by both parties prior to the awarding of the grant and would be contingent on actual profits realized from the commercial venture:

Grant awards will not exceed the budget allocations per year. The Grant Committee anticipates receiving proposals for projects that do not require the full amount, in which case more than one award could be made. All proposals will receive equal consideration, regardless of the amount of funding required. The Bitterroot Quilters' Guild is not obligated to award the entire annual amount, or any part thereof, if the quality of the proposals does not merit it.

The Grant Committee will screen all applications and made recommendations to the Bitterroot Quilters' Guild regarding projects which merit funding. The committee will evaluate proposals based upon:

1. The quality of the proposed project based on the description in the application form.
2. The extent to which the project suit's the stated purpose of the grant program.
3. The impact the project would have on the community or the quilting world in *general* (including which specific community would benefit the most, e.g. local, regional, quilters, artists, quilt scholarship, etc.).
4. The ability of the applicant to complete the project within stated timeline.

Applications must be submitted before January 1st. The Grant Committee will present their recommendations to the Guild in February. No funds will be awarded without the approval of the Board of the Bitterroot Quilters' Guild. The award will be announced in March.

Funds will be distributed to an individual or institution without regard to race, color, or creed. Current members of the Grant Committee are not eligible to apply.

Please read this material carefully. Responses should be complete but concise. Use additional pages as needed, and use only the front side of each page. If you have questions, please contact the Bitterroot Quilters' Guild at www.bitterrootquiltersguild.com or by mail at P.O. Box 943, Hamilton, MT. Send the completed application to:

Bitterroot Quilters Guild
Grant Committee
P.O. Box 943
Hamilton, MT 59840

If you include anything in your application that you wish to have returned to you after the grant monies have been awarded, such as photographs, you must include the appropriate self-addressed envelope or other mailer with proper postage attached with your application. Original applications will not be returned.

To encourage objectivity in the selection process, members of the Grant Committee prefer not to be contacted personally by grant applicants. Lobbying of the Grant Committee by or on behalf of a grant application will result in the disqualification of the proposal in question

Bitterroot Quilters' Guild Grant Project Grant Application

Date of Application: _____

Name of Project Contact: _____

Institution (if application): _____

Address: _____

Project Contact's Phone Number: Day _____ Night

How did you learn of this grant?

Title of Project: _____

Purpose of project (including main goals of the project, the anticipated results and the impact of the project on the public; describe the intended audience as well as other groups you believe will participate in or be influenced by the project.):

Describe in detail the proposed project. List the chronological steps to be taken to complete the project. (The Bitterroot Quilters' Guild prefers that projects be completed within one year from the receipt of funding.) Include methods to be used, types of materials to be incorporated, and whether outside sources or facilities will be required.

List the project staff and describe briefly their present expertise with the methods to *be* used in this project. If your project requires participation by another institution, organization or business enterprise, please attach a letter of commitment to the project.

Provide a project budget. List types of costs to be incurred and estimated totals for each category. Also list other sources of financial support received or applied for. If the project does include other sources of financial support, please state whether or not the funds are guaranteed as of the date of this application. If so, please attach evidence of the funding or of the agreement to fund. If not, please state the estimated date when the funding decision will be made by the other institution(s).

Describe the final presentation of your project.

Please include any additional information that you feel may help the Endowment Committee evaluate this project